University Approved Housing Operation Plan

The below mentioned UAH organization has provided the following information regarding operational plans related to Covid-19. The plans should incorporate social distancing expectations when appropriate; define when masks will be required, recommended or optional;

UAH organization name: Kappa Sigma Fraternity
# Table of Contents

- How to Prepare for Move-In Day ........................................................................................................... 1
- Upon Arrival ........................................................................................................................................... 1
- Resources ................................................................................................................................................. 2
- Sanitation .................................................................................................................................................. 2
- Signage ...................................................................................................................................................... 3
- Dining ....................................................................................................................................................... 4
- Shared and Common Spaces ..................................................................................................................... 4
- Sleeping ..................................................................................................................................................... 4
- Visitor Policy .......................................................................................................................................... 4
- Social Policy ............................................................................................................................................. 5
- Chapter Meetings .................................................................................................................................... 5
- Isolation/Quarantine Plan .......................................................................................................................... 5
- Appendix A: Maximum Occupancy Sign Template ............................................................................... 6
- Appendix B: Direction to Clean Shared Equipment Sign Template ...................................................... 7
How to Prepare for Move-In Day

- Minimize social interactions for 7 days prior to move-in
  - Limit going out to bars, restaurants, etc.
  - Follow CDC guidelines (wear mask and social distance)
  - Monitor temperature and use screening app Campus Screen
  - If you have a temperature over 100°F, contact covid@mst.edu and notify Charlie Dienstbach, Chapter President
  - If the screen test fails, contact covid@mst.edu and notify Charlie Dienstbach, Chapter President
- Bring multiple masks (recommend 5)
- Bring personal thermometer
- Check in with House Corporation President, Chapter President, and Chapter VP upon move-in for the purpose of confirming a good screen test and to take temperature

Upon Arrival
First 2-3 Weeks
The University is recommending that fraternities have a non-contact thermometer for periodic checks as well as screening visitors (see visitor section). To reduce potential liability and facilitate contact tracing we need to monitor and ensure continued temperature/symptom checks. Below is a list of recommendations to keep us and our community safe.

- Check your temperature before coming to campus
- If you have a temperature greater than 100°F, do not come to campus
- If you feel sick but do not have a temperature, do not come to campus
- Maintain a distance of six feet, and honor social distancing
- Bring a cloth face covering with you to campus
- Wear a cloth face covering that covers the mouth and nose, if you are unable to maintain six-foot social distancing
- Cloth face coverings are recommended in public spaces on campus
- Wash your hands frequently for 20 seconds or use an alcohol-based hand sanitizer
- Avoid touching your eyes, nose, and mouth
- Cough into your elbow or tissue and then dispose of tissue and wash your hands
Resources
Guidelines from the University regarding move-in
- [https://coronavirus.mst.edu/return-to-campus/](https://coronavirus.mst.edu/return-to-campus/)
For testing background and details see

University Student Health Services
- Dennis S. Goodman
  - dgoodman@mst.edu
  - (573)341-4284
- Melinda L. Bryson
  - brysonml@mst.edu
  - (573)341-4284
- [https://studenthealth.mst.edu/](https://studenthealth.mst.edu/)

Medical Center · Rolla, MO · (573) 426-4455
- COVID-19 testing center
- Appointment required
- Referral required
- Tests limited to certain patients

Phelps Health Medical Group · General hospital · Rolla, MO · (573) 364-9000
- COVID-19 testing center
- Appointment not required
- Referral not required
- Testing for all patients
- Drive-through

Sanitation
All members in house will participate in a weekly rotation of duties to include:
- Common areas:
  Disinfecting hallway door handles, main entrance door handles, and other common surfaces after dinner. Hand sanitizing stations at house entrances (front door, west wing entrances, billiards room door, and the north corner stair door) and higher traffic areas (commons). Daily cleaning each morning and deep clean weekly per usual house maintenance.
Kitchen and dining areas:
Disinfectant wipes available at each dining table. Members will be asked to wipe their eating area after they are done with their meal. Hand sanitizer available near kitchen. Members rotate doing dishes. Daily cleaning after each meal and deep clean weekly per usual house maintenance.

Communal Bathrooms:
In order to minimize contact, doors will be propped open. Middle sink of each sink station will not be available to enforce social distancing. Maximum occupancy of communal bathrooms to be 8 people and notice will be posted on bathroom doors. Sink areas and other surfaces/handles will be disinfected after dinner each day in addition to daily cleaning each morning and deep clean weekly per usual house maintenance.

The cleaning schedule is as follows. Monday through Friday morning cleaning duties are to be completed by 7:30AM. Saturday and Sunday mornings will be deep clean days. Each night at 7PM, door handles and other high traffic surfaces will be sanitized.

Expectations related to individual member spaces:
For the first 3 weeks of the semester, each member will be assigned a zone (upstairs split into 3 zones, downstairs split into 3 zones, and west wing split by floors). During those 3 weeks, every member must wear a mask if they are outside their defined zone. After that and our family unit has been established, we will begin relaxing mask guidelines.

Signage
All signs pertaining to maximum occupancies and direction to clean equipment in various locations will be listed below. Templates of the signs can be found attached at the end of this document.

<table>
<thead>
<tr>
<th>Sign Location</th>
<th>Sign Type(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>East Wing 2nd Floor Bathroom</td>
<td>Maximum Occupancy</td>
</tr>
<tr>
<td>East Wing 1st Floor Bathroom</td>
<td>Maximum Occupancy</td>
</tr>
<tr>
<td>Computer Room</td>
<td>Maximum Occupancy, Clean Equipment</td>
</tr>
<tr>
<td>Study Room</td>
<td>Maximum Occupancy, Clean Equipment</td>
</tr>
<tr>
<td>TV Room</td>
<td>Maximum Occupancy, Clean Equipment</td>
</tr>
<tr>
<td>Billiards Room</td>
<td>Maximum Occupancy, Clean Equipment</td>
</tr>
<tr>
<td>Mothers Room</td>
<td>Maximum Occupancy, Clean Equipment</td>
</tr>
<tr>
<td>Weight Room</td>
<td>Maximum Occupancy, Clean Equipment</td>
</tr>
<tr>
<td>Commons Tables</td>
<td>Maximum Occupancy, Clean Equipment</td>
</tr>
</tbody>
</table>
Dining
Dining room seating will be reduced to 3 seats per table. We are currently working with College Chefs to coordinate a personal plan for our house. However, we expect to use pre-plated meals prepared by house chefs. We will also follow any College Chefs guidelines.

Shared and Common Spaces
These rooms will be defined as commons spaces: computer room, study room, tv room, billiards room, mothers room, and weight room. These rooms will accommodate 5 members with social distance requirements. More than 5 people in the room must wear masks and no more than 10 people in any common room at a given time. No more than 5 people in the weight room at one time. The weight room door will always be propped open to minimize touch. Any shared equipment in these rooms (keyboards, white boards and markers, billiards, gym equipment) must be properly sanitized after each use. Lights in these rooms will remain on to minimize touching the switches.

Sleeping
All room selections have been limited to two people per bedroom. The maximum occupancy will be limited to 2 more than the amount of beds in each bedroom. Members will be asked to sleep with heads at opposite ends of respective beds and they will also be encouraged to put up privacy dividers around their beds. A/C units will have upgraded MERV filters and air scrubbers installed.

Visitor Policy
Visitors will not be allowed in the chapter house until after Labor Day. This includes members who are living out of house. We will also be encouraging members (including out of house members) to stay in Rolla during Labor Day weekend to reduce travel and spread of the virus. At that point, any visitor must be properly registered per university guidelines. We will have touchless thermometers installed at each entrance and visitors will be required to take their temperatures. Visitors will be required to sign in under house logbook including name, date of visit, email, phone number, and appropriate host member information.
Social Policy
Any events will be planned to adhere to social distancing and gathering limits in place by the CDC and will abide any relating university and IFC guidelines. Social events will not occur until after the first round of exams. All plans for social events will be submitted to the university for approval per our current status.

Chapter Meetings
We plan to hold our chapter meetings in the commons rather than the basement as there is more room to spread out. We will require members to wear masks when social distancing of 6 feet is not possible. Members living out of house will be invited to join the meetings via Zoom.

Isolation/Quarantine Plan
In the event of a positive case, the student will have the option to return home, isolate within the chapter defined spaces or within University isolation housing as available. Roommates or those in very frequent contact will have an option to self-quarantine within our facility (Rooms 154 and 155 will remain empty to serve as quarantine rooms), utilize University quarantine spaces as available or return home.
Appendix A: Maximum Occupancy Sign Template

NOTICE

Maximum Occupancy: ______

To ensure safe social distancing the maximum occupancy permitted in this room is ______
Appendix B: Direction to Clean Shared Equipment Sign Template

NOTICE

Please be courteous. Wipe down equipment after use. Cleaning supplies are available.

Below is a list of shared equipment in this room to be cleaned:

- {example}
- {example}
- {example}
- {example}
- {example}
- {example}