



Sigma Phi Epsilon Missouri Gamma
801 N Park Street, Rolla, MO 65401

SigEp Covid-19 Policies and Procedures

Expectations of Members

- Maintain good hygiene and properly wash their hands to prevent the spread of the virus
- Stay home and isolate when they are sick
- Wear a mask at times when maintaining proper 6 feet social distancing is not possible
- Keep the fraternity clean and well kept
- Look out for your brothers in this unprecedented time.

Sanitation

- There will be 3 sanitation stations situated around the house. These will include hand sanitizer and touchless thermometers. The locations are as followed:
 - Outside the north entrance to the serving area of the kitchen
 - At the base of the north stairs next to the presidential suite
 - At the base of the south stairs near the dining room
- The cleaning of the house will take place each night around 9 pm, hereinafter referred to as details. Each of the 74 members that live in the Sigma Phi Epsilon house will participate details in alternating shifts. Details will clean every part of the house but will focus on the areas of the house that germs are the most likely to spread (bathrooms and kitchen area). A member of the executive board or an appointed designee will check to make sure each area is cleaned to the proper standard each night.
- Members are encouraged to show up during move in day with a small bottle of hand sanitizer for themselves.

Dining

- Breakfast will be served Monday, Wednesday, and Friday. Lunch will be served all 7 days of the week. Dinner will be served Monday-Friday. Two chefs employed by the fraternity are responsible for cooking the meals. The meals will be made “to-go” and placed in tupperware on tables set up in the dining room. Weather permitting, additional seating will be arranged on the outside patio for meals to be eaten at.
- The 2 chefs will always wear masks and take their temperature when reporting into work.
- The time in which lunch is served will be extended to 11:00 am to 1:00 pm. In the past, lunch has been served from 11:30 am to 1:00 pm, but we see the importance of having a longer period to spread members out.

Kitchen

- Our 2 chefs both fall under the “high risk” category for potential exposure to Covid-19. For this reason, there will be additional guidelines for this area of the house. For reference, the serving area and the back kitchen will be addressed.
 - Masks must always be worn while in either the serving area or the back kitchen.
 - While the chefs are present in the back kitchen, the maximum number of members back there is 3. Members should be avoiding the back kitchen and only entering the when absolutely required. Note: This number can go up to 5 when dishes are being clean, but no one other than those cleaning dishes is allowed in the back kitchen during this time.
 - Maximum of 10 people in the serving area at one time. Signs will be hung up to serve as a reminder.
- In the event of an outbreak in the house or one or both of our chefs contracting the virus, there will be 1.5-2 weeks’ worth of frozen food locked in the freezer. In the event of this happening and the chefs not being able to report to work, the president and kitchen steward will assume responsibility for meal preparation.

Bathrooms

- The bathrooms referred to in this section are ones that include showers. All bathrooms will be cleaned each night during details, but the bathrooms with showers will be detailed below since they are more exposed to people during the days.
- There are 2 bathrooms with 6 showers, 2 urinals, and 3 stalls in the main 801 property. There is 1 bathroom with 2 showers, 1 urinal, and 2 stalls in the adjacent 508 property.
- Details will use Clorox and bleach each night on the showers and toilets. They will be scrubbed thoroughly to eliminate germs to the best of our ability.
- Maximum occupancy in the 801 bathrooms will be six and 4 in the 508 bathroom. The showers are individual, not communal, so there are no further restrictions on the amount of people taking a shower at once.

Laundry

- The laundry room is located on the third floor of the fraternity house. Sign ups for “laundry slots” will be sent out each Sunday night. In past years, a white board and dry erase marker had been used, but these will be removed.
- The disinfecting of the front of the laundry machines and soap dispensers will be taken care of each night during details.
- There is to be one person in the laundry room during a specific time slot.

Sleeping

- Sigma Phi Epsilon has single, double, and triple bedrooms. There will never be any more than 3 people sleeping in a room at a signal time. Members are encouraged to place the beds at least 6 feet away from each other when possible.

Visitor Policy

- From August 17th, 2020 until September 7th, 2020 (Labor Day weekend), no guests will be allowed inside the Sigma Phi Epsilon house. In the case of an emergency, the President and Vice President of Risk Management must approve of the guest. The President and Vice President of Risk Management reserve the right to deny any request or ask the guest to leave at any time.
- A guest is defined as anyone that is not a member of the Missouri Gamma Chapter of Sigma Phi Epsilon.
- This visitor policy is subject to change as the semester progresses.
- In the event of visitors inside our house, there will be a sign-in log that requires their name and phone number for contact tracing.

Social Policy

- No socials, parties, or organized events with other registered Greek houses will take place until the okay has been given by campus. We plan to have events open to only the members of our chapter where social distancing and gathering limits set by the CDC or the Missouri Governor are followed.
- Per our national and local bylaws, the Sigma Phi Epsilon house is a substance free house. There is to be no alcohol on Sigma Phi Epsilon property at any point during this semester.

Isolation/Quarantine Plan

- Each member will take their temperature once a day, and it will be recorded for documentation purposes. Any temperature over 100° F will be flagged, and the member will need to be tested immediately.
- The chapter president will be responsible for the decision to isolate a member suspected of having Covid-19. Testing of this member will be required immediately. The roommates of the suspected member will be required to quarantine for 14 days.
- If a member tests positive, they will not be allowed to remain at the chapter house. Their parents will be notified immediately. They have the option of returning home or moving to campus approved housing for infected individuals. The roommates of the member will be required to quarantine for 14 days.
- Following a positive test, a member must provide the chapter president results of a negative test. They will be allowed to move in 3 days after they received the results of their negative test.

Mask Policy

- Masks will be required in all gatherings of 10 or more people and times in which maintaining social distance is not possible.
- Specific rooms in the house will be reorganized to accommodate to social distancing. While staying an acceptable distance away from others, masks can be taken off in these rooms. They include:
 - Library
 - Study room
 - Movie Room

Move in Date

- The move in dates for the incoming freshman are Saturday, August 15th and Sunday, August 16th between 10 am and 5 pm. The move in dates for returning members will be Thursday, August 13th and Friday, August 14th between 10 am and 5 pm. We ask that you bring no more than 2 guests with you when you move in, and due to a lot more people being on property than normal, masks will always be required. Members will be given a day to move in and special accommodations will be made by the President and Vice President of Risk Management on request.

Helpful Phone Numbers

Chapter Leaders:

Chapter President- Nick Peccola: (314)-800-3055

Vice President of Programming- Ryan Wainz: (314)-606-0500

Medical Professionals:

Missouri S&T Student Health: (573)-341-4284

Phelps County Regional Hospital: (573)-364-9000

*This document is subject to change during the semester given the unknown future of the virus in both Rolla, Missouri and the United States. Questions, comments, or concerns should be directed to Nick Peccola.