

## University Approved Housing Operation Plan

The below mentioned UAH organization has provided the following information regarding operational plans related to Covid-19.

UAH organization name: Pi Kappa Phi

### I. Sanitation

Related to:

- Common areas:
  - Cleaned twice per week minimum as assigned by the House Manager.
    - This includes disinfecting common surfaces such as door knobs, counters, and tables.
  - Common areas disinfected daily when not also cleaned. This means disinfecting door knobs, counters, tables, etc.
- Kitchen and dining areas:
  - Cleaned twice per week minimum as assigned by House Manager
  - Each day a meal is served, common surfaces such as the dining room table and prep tables will be wiped down and disinfected.
- Bathrooms:
  - Cleaned twice per week minimum assigned by the House Manager.
    - This includes disinfecting common surfaces such as door knobs and counters daily.

Expectations related to individual member spaces:

- Rooms kept tidy as usual
- Common surfaces such as door knobs and counters disinfected daily
- Masks recommended but not required for members

### II. Dining

The elected Steward will provide the specific meal plan for each semester, subject to the requirements set forth by the campus on meal content.

Dinner will be served cafeteria style at 5:00 P.M. where designated members will be wearing a mask and gloves to give servings to each member. There will be one designated member for each separate food. While standing in line, members will be required to stay at least 6 feet apart (6 floor tiles). When sitting down, members must choose a spot that is at least 6 feet away from any other spot that a member has already chosen to occupy. Members will also be able to take their food with them to another place in the house to eat, provided they are still responsible for the cleaning of their own utensils and dishes afterwards as well as any common surfaces they use in doing this. In the event that there is not enough space for everyone attending dinner to sit at the table while maintaining the required 6 feet of distance, the highest ranking officer present will ask a number of people to do this to allow for social distancing. The dining utensils and dishes being used by each

member (plate, spoon, fork, etc.) will be designated to them at the beginning of the semester, and they will be responsible for their own utensils and dishes. This is to ensure that even carefully cleaned equipment is not to be shared if not absolutely necessary.

### III. Shared and common spaces

Common spaces are to remain clean and disinfectant wipes or spray will be provided to wipe down the area before and after use. We will recommend against an excess of 5 people in a bedroom at one time and 10 people in a public space at one time unless necessary. (Dinner is an example of a time when 10-20 people might be in a public space) Masks are recommended but not required for members. However, they will be required for visitors, subject to the Visitor Policy listed below.

### IV. Sleeping

Maximum people per room: 3

Three room types

- Large three-person rooms
- Traditional two-person rooms
- Smaller one-person rooms

Three person rooms will only be filled if necessary to house all of the members. Beds will not be directly next to each other unless they are arranged head to toe or bunk beds.

### V. Visitor policy

Only people who are known to not be sick and who are invited will be allowed to visit. It will be the responsibility of the member inviting a visitor over to take the visitor through a process upon arrival. This process includes:

1. Checking that the visitor has a mask and is willing to wear it during the visit
2. Checking the visitor's temperature and recording it on a sheet provided to them at the door
3. Making sure the visitor uses hand sanitizer provided at the door or immediately washes their hands upon arrival
4. Recording the name and contact information of the visitor as well as time and date in/out on the sheet mentioned above

If at any time a visitor is found to be noncompliant with these rules, and the responsible member is written up, the judicial board of the chapter will punish them accordingly. They will also be asked to limit gathering in excess of 5 people in a bedroom or 10 people in a public space at one time. Masks will be required for visitors and recommended for members. The sheet with temperatures and contact information about visitors as well as the name of the member that invited them and date/time in and out will be replaced regularly and used to update a spreadsheet shared by the executive council. This spreadsheet will be used when determining responsibilities in noncompliance situations listed above as well as for contact tracing if necessary.

VI. Social policy

Social events will not be occurring until the chapter or executive council meets during the semester to determine whether this can be done safely. If a social event as such is planned, it should be submitted to campus for approval. Subsequent social events (If Approved) will be subject to the Visitor policy listed above.

VII. Isolation/Quarantine plan

In the event of a positive case, the student will have the option to return home, isolate within the chapter defined spaces, (a single man room has been set aside for this, and more may be set aside as needed) or within University isolation housing as available. Roommates or those in very frequent contact will have an option to self-quarantine within their facility (if appropriate spaces are available), utilize University quarantine spaces as available or return home. Sick students will be sent to the University's Student Health facilities to be looked at, and they will follow one of the above procedures.