

Phi Kappa Theta COVID-19 Housing Operation Plan

Introduction

Provided below is the Housing Operation Plan for Phi Kappa Theta. Essential topics that are enumerated include expected behaviors and practices, such as social distancing, mask-wearing, and frequent sanitation. The following guidelines will be implemented for a minimum of two weeks into the semester, at which time they will be reevaluated and adjusted if necessary.

Before Arrival

- Personal Preparations
 - Limited travel for 14 days prior to coming to campus
 - Avoid contact with those that may be infected and potentially contagious environments
 - Download the app “Campus Screen” on your mobile phone and begin using daily
- Personal Items – plan to bring the following items with you:
 - Masks – 3-5 cloth masks
 - Personal thermometers for taking your temperature daily
 - Personal size bottles of hand sanitizer
 - Disinfecting wipes for personal use in rooms, etc.
- Communications from University and the “Miner Pledge”
 - Review all communications being sent to you from S&T
 - Review and sign the “Miner Pledge”
 - Sign-up for your Move-In day and time on the S&T website
- Member’s Preparations for Phi Kappa Theta
 - Advise the Chapter of your move-in date and time

Upon Arrival

- Self-screen at home before leaving for Rolla. *There is no sense to come to Rolla with a high temperature or symptoms – you will not be allowed to move-in.*
- New members are required to check-in, receive your S&T ID and be screened at the University before coming to the house.
- Returning members will be screened upon arrival at the house
- Family members will be permitted to help their son’s move-in; however, we highly recommend limiting the number of family members coming to Rolla (preferably no more than 2) and in the chapter house.
- Visitors and guests (non-members, non-family and non-authorized alumni members) will be restricted from entering the chapter house.
- If not pre-screened by the University, everyone entering the chapter house will be screened and temperature scanned.
- Everyone will be required to sign-in.
- Everyone must wear a face mask while inside the chapter house.

- Everyone is to maintain 6' distancing or wear a mask if not able to achieve 6' separation.
- Everyone should keep gatherings to 10 or fewer.
- Upperclassmen will be available to assist unloading of vehicles and carrying items to the new members' rooms.

Expected practices/behaviors

- Continue self-screening, taking temperature and monitoring for symptoms daily.
- If a member presents any symptoms of COVID-19, they must immediately report to Student Health for further instruction and inform chapter leadership.
- Help watch for your fellow brothers and speak up if you have concerns and/or notice any unusual symptoms.
- Maintain 6' social distancing or wear a mask if not able to achieve 6' separation.
- Keep gatherings to 10 or fewer.

Sanitation

Related to:

- Common areas:
 - CDC approved cleaning supplies will be used to sanitize surfaces.
 - All frequently touched surfaces will be sanitized at the beginning of the day, after lunch, after dinner, and before bed... e.g.
 - Doorknobs
 - Furniture
 - Tabletops
 - *Needlepoint bipolar ionization units* have been installed in our building's air ventilation system. These units eliminate viruses and have been proven effective against COVID-19, therefore making all areas of the building safer for all occupants.
 - Cleaning groups will be organized keeping roommates together in order to help limit exposure between new people.
- Kitchen and dining areas:
 - Protective panels will be used at the "buffet" entrance to the kitchen to provide additional separation between the chefs and members.
 - Dining room tables and chairs will be sanitized before and after every meal.
 - The kitchen will be sanitized after every meal once the chefs are finished and leave.
- Bathrooms:
 - All surfaces in the bathroom will be sanitized with disinfecting spray after use by individual members. Members are expected to hold personal accountability with the bathroom sanitation.
 - Every other sink in the bathrooms will be marked off from use of members.

- Every other shower head will be marked off from use of members. On the third floor, two of the four showerheads will be in operation at opposite corners of each other. On the second floor, the middle showerhead on each side of the showers will be blocked, leaving one showerhead in each of the four corners to remain operational.
- Bathrooms will be cleaned in their entirety at least daily per standard practice.

All sanitation guidelines enumerated will be reevaluated after the first two weeks of the semester to determine if they are still pertinent.

Expectations related to individual member spaces:

- Members will be expected to keep their rooms reasonably picked up to keep the environment as safe as possible.
- Members are also strongly encouraged to periodically wipe down commonly-touched surfaces in their rooms, e.g., doorknobs, lightswitches, etc.
- Inspections will be held once a week to ensure the members maintain a safe environment within their individual rooms.

Dining

Please describe meal options for the fall as well as any anticipated arrangements related to dining times/areas:

The Kitchen and Dining room is an essential, yet high-traffic, section of the house. It is imperative that thorough sanitation and safe behavior among members are enforced in such a populous location. The following guidelines are in place to establish a safe and clean environment to cook/eat in, as well as keep the meal-serving process as contactless as possible.

Kitchen/ Dining Room

- Pre-portioned beverages, condiments, etc. will be utilized.
- The refrigerator, countertops and ice machine will be wiped down multiple times a day.
- Seats and tables will need to be sanitized in between meal times before reuse and after all meals.
- Anyone in the kitchen must wear masks and gloves. No exceptions.
- No one will be in the kitchen at the same time as the chefs. As previously stated, the chefs will leave before any members enter to begin sanitizing.
- Chefs will leave after lunch so the kitchen crew can sanitize it.
- Members assigned to the kitchen crew will be held constant and coordinated with College Chefs for any changes.
- Chefs will contact the Steward or his assistants if chefs request any items.

- The kitchen will be closed after dinner, but there will be a separate cooking station for those in need.
- A contactless thermometer will be in the kitchen at all times and will be used as needed.

Food Service

- Chefs will individually plate meals onto individual disposable plates. Additional plates will also be individually prepared and held for members eating the late shift.
- Meal times will be staggered to allow for more people to dine in the dining room.
- Meals may be brought to rooms if space is limited in the dining room. Additional dining space is available in the Game Room and outside patio.
- In the case of quarantined member(s), food will be placed in ‘to-go’ style disposable containers (with disposable plasticware) and delivered to their room(s) contactlessly.

Shared and common spaces

Please describe the plan/expectations for utilization of common spaces:

Social distancing between members will be strongly advised in the common spaces of the house. Signs will be posted to encourage safe sanitary practices as well as social distancing. Masks will be required for anyone occupying the common areas on the first floor of the house, which include but are not limited to: Chapter Room, Game Room, Dining Room, and Bathrooms. In addition to the mask requirement in common areas, the group sizes will still be limited to no more than 10 people.

Sleeping

People per room: Maximum of 4

Describe room type (traditional two-person room, suite, etc.):

Each room in the house includes either 2 or 4 “sleeping berths” built into the walls, where the beds are. The beds are accessible through a wall opening to the berth, and are separate from the rest of the room by a curtain that spreads across the berth entrance. This allows for each individual to be comfortably detached while sleeping. Each berth has individual air-returns back to the building’s ventilation system.

What measures, if any, will be implemented to minimize risk:

The use of the bed curtains will be highly encouraged among members as they provide a barrier between the members and the rest of the room at night, while being ventilated by the building’s heating and cooling systems.

Visitor Policy

Who may visit the facility and under what conditions?

Phi Kappa Theta will be considered a “Closed House” until restrictions are lifted. This status implies that the house is limited to members of Phi Kappa Theta, family of members who are helping on move-in day, and potential new members who take a tour of the house. Any visitor at the house will be expected to wear a mask and follow all other safety precautions.

For the first 2-3 weeks, out-of-house members will be asked not to come to the house unless absolutely necessary. If the out-of-house members must come to the house, they will be held at the same status as the visitors. They will be screened at the door, asked to fill out the contact tracing survey, and will need to wear a mask while in the house.

How will visitors be registered for contact tracing?

Upon entrance to the house, visitors will be asked to fill out a google spreadsheet that includes their name, reason for visiting, and contact information. This google sheet will be accessible to the visitor through a QR Code that they can scan with their phones. This creates a way to contactlessly acquire essential information about the visitor. If the visitor needs to be reached by Phi Kappa Theta for any reason, this spreadsheet provides the necessary information to do so.

Social Policy

Under what conditions will any activities take place?

Until further notice, all previously planned socials are canceled. There will be no social events (including parties) hosted by Phi Kappa Theta until deemed safe by the University and IFC. When social events begin to be reintroduced, all social distancing guidelines will be followed.

Quarantine/Isolation plan

In the event of exposure to the virus...

Members will be expected to quarantine in their rooms that they have been assigned to at the beginning of the semester. Quarantine is necessary among individuals who have been *exposed* to an individual who has the virus, or individuals who have been tested for COVID-19 and are still awaiting results. While quarantined, members are expected to consciously stay in their assigned rooms with the exception of visits to the restroom and other scenarios where leaving the room is necessary. The member will remain in quarantine for 14 days after the exposure, or until the member has a confirmed case of COVID-19. If a member tests positive, they will be moved from quarantine to complete isolation (described in detail below).

In the event of a positive case...

The infected member will be directed by S&T Medical Staff regarding isolation.

1. The infected member may be directed to leave campus and return home where they will be isolated from the University and house members.
2. The infected member may be directed to isolate themselves in University-provided housing for infected students (e.g., Farrar Hall).

The infected member will remain in their designated isolation location for 14 days, or until cleared by medical professionals and a negative test.

University Guidelines

For any questions concerning the University's plan and guidelines regarding COVID-19 safety, please follow the link below:

<https://coronavirus.mst.edu/return-to-campus/>